

Apollo Security Chambers
3, MB Road, Main Market, Khanpur Extension, New Delhi-110062

Applications from willing and eligible candidates are invited for engagement of the following contractual position for **03 months** at National Bal Bhavan, Kotla Road, New Delhi. The eligibility criteria and consolidated monthly remuneration is as under:-

S.No	Name of Posts	Number of persons required	Fixed monthly remuneration	Eligibility criteria
1.	Consultant (Recruitment Rules) <div>APPLY NOW</div>	01	Rs. 38,500/-	Retired Central Govt/State Govt/Autonomous Body officer not below the rank of Section Officer having following educational qualification, knowledge and experience: (i) Graduation from recognized University. (ii) Complete knowledge and experience in Establishment/Administration matters specifically in framing of Recruitment Rules of the various categories of staff. (iii) The interesting and eligible retired officer not below the rank of Section Officer is required to submit the service certificate and experience certificate of framing the Recruitment Rules of various categories of staff in Govt/State Govt/Autonomous Body of the competent authority along with application.

Terms & conditions:-

1. Candidate must submit their application along with the photocopy of certificate of their educational qualification and experience, etc. by post at the address- M/s Apollo Security Chambers, 3, MB Road, Main Market, Khanpur Extension, New Delhi- 110062 or at email ID- apollosecuritychambers@gmail.com within 15 days from issue of this notice.

2. The terms of engagement on contract basis shall be for 03 months only and task of framing Recruitment Rules of the staff of various categories of the National Bal Bhawan must be completed in all respect within time frame of 03 months.

3. The normal office hours will be 09:00 A.M to 05:30 P.M from Wednesday to Sunday. The Monday and Tuesday will be weekly closed days. All Gazetted Holidays will be applicable to the contractual staff. In the exigencies of work, the contractual staff can also be called for duty on holidays and after normal office hours.

4. The contractual position shall not divulge or disclose any information pertaining to National Bal Bhavan including operation process, security arrangement and administrative confidential and secret matter to any person/department. Such outsourced contractual person shall be liable for Police action as well as removal.

5. The contractual position shall be prohibited of consumption of alcohol, smoking, chewing tobacco or any other prohibited substances. He/she shall be polite, cordial and obedient.